



# **Luzerne County Community College CDCA-WREB-CITA Dental Hygiene Candidate Handbook**

Luzerne County Community College 521 Trailblazer Dr, Nanticoke, PA 18634

**(Building where exam takes place)**

Francis S. and Mary Gill Carrozza Health Science Center  
42 E. Main St.  
Nanticoke, PA 18634

## **Welcome to the Luzerne County Community College**

The faculty and staff of the Luzerne County Community College realize clinical boards are inherently stressful, especially when applicants are working in an unfamiliar clinic. It is our sincere hope that this handbook, which has been prepared to help assist dental hygiene candidates for the CDCA-WREB-CITA administered ADEX dental hygiene exam, will help make your time with us as smooth as possible. **If you have additional questions after reading this handbook, please contact us at 570-740-0447**, or visit our website (<https://www.luzerne.edu/about/benco.jsp>) for more information.

LCCC Francis S. and Mary Gill Carrozza Health Science Center is located at 42 E. Main St., Nanticoke Pa, 18634.

**FACILITY FEE \$100.00**

**Send payment to:**

**Luzerne County Community College**

**Attn: Dental Clinic**

**521 Trailblazer Dr.**

**Nanticoke, PA 18634**

### **TRAVEL and HOUSING ARRANGEMENTS**

#### **1. Airline and Airport Information**

Wilkes-Barre/Scranton International Airport (AVP) is the closest to the school

#### **2. Chauffeured Ground transportation**

Transportation via Uber, rental car, limousine, or bus is available from the airport.

#### **3. Driving Instructions**

Take Route 81 to Exit 164 (Nanticoke Exit) to Route 29. At Exit 3, the Nanticoke/Wilkes-Barre Exit, turn left onto Sans Souci Parkway which turns into East Main St. as you enter Nanticoke. Continue on East Main St. for several blocks where you will see the Health Sciences Center located on your right.

#### **4. Hotel/Motel Accommodations**

Reservations should be made directly with hotels/motels accommodations located close to the school listed below. Candidates should call for rates.

Motel 6 - (570) 826-0300

Hilton Garden Inn - (570) 820-8595

Courtyard by Marriot - (570) 235-6700

#### 5. Gas/Food and ATM's

All close to Hotels above.

#### 6. LCCC Parking

A parking map has been included on the last page of this guide for your convenience. All candidates should enter through the rear entrance of the building accessible from Parking Lot #40. Permits are not required to park at LCCC during examination days. Parking lot hours are 6:00 AM to 6:00 PM. Vehicles left after hours on campus are subject to towing.

#### 7. LCCC Security

The LCCC Health Science Center is located a few blocks from the Main Campus. Campus security is not always present in the Health Science Center. Security can be reached by calling 570-740-0304. You can call 911 for an emergency situation.

### LCCC Facility and Services

#### 1. Building and Access Hours:

The LCCC building will open from 6:30 a.m. to 6:00 p.m. on examination days, unless otherwise requested by the CDCA-WREB-CITA. Please note that **the day before the examinations begin**, the building and campus **will be closed to everyone** (including tours) for cleaning and pre-examination set-up.

#### 2. Food and Beverage Services:

LCCC has no food, beverage, or cafeteria services for candidates or their patients with the exception of vending machines in the lounge. Candidates should inform their patients to eat before coming to the exam or candidates may choose to bring a small amount of food and beverage for their patients. There are many gas stations, restaurants and fast food establishments located within one (1) mile of the campus if you wish to purchase food. However, **food or drink are not allowed in any areas** near the candidate clinics or check in desk during the examination.

#### 3. Registration and Identification Badges

Numbered badges issued to candidates (by CDCA-WREB-CITA at the exam) will serve as your I.D. throughout the examination. The badge must be worn at all times while in the building. Badges **must be turned in** at the completion of the examination(s) as a part of the checkout procedure with CDCA-WREB-CITA.

## Preparing for the Clinical Phase of the Examination

Candidates will be using the LCCC Benco Dental Clinic. Each candidate will be assigned a numbered operator that corresponds to his or her numbered I.D. badge issued at the exam. Each operator is equipped with one dental chair, one delivery unit equipped with air/water syringe, 30K cavitron unit, and one operator's stool. All equipment malfunctions that take place during the examination should be immediately reported to the LCCC Site Coordinator.

### Emergency Equipment and Preparedness for Medical Emergency

All candidates should familiarize themselves with the location of the oxygen/emergency cart (medical emergency kit) and the first aid kit. During the examination, the emergency cart/first aid kit and the AED are located in the middle of the clinic on the right side. **In the event of an emergency, the procedure is:**

- Verbally notify the CDCA-WREB-CITA Floor Assistant, School Coordinator or Chief Examiner of the emergency.
- Make sure someone calls the local 9-1-1 (notify EMS).
- Administer oxygen (O<sub>2</sub>) from the green oxygen cylinder located next to the medical emergency kit.
- Administer Basic Life Support (BLS) until EMS arrive.

## During the Board

### 1. Sonic/Ultrasonic Devices.

All operatories are equipped to operate the ultrasonic devices listed/pictured below. The air pressure to each operator chair and all the handpieces are factory set at approximately 35 to 50 psi. Please ensure that your devices will operate effectively within these parameters.

If you prefer to bring your own ultrasonic scaling unit please familiarize yourself with the dental chairs and hook-up/connection features outlined in this section of the guide. Please note the single water hook-up/connection picture below for all ultrasonic scaling units. The water hook-up is a standard ADEC hook up (please see the picture below of the 8.0 Water Tubing with ¼ male non-shut off quick release attachment or visit [www.autoscaler.com](http://www.autoscaler.com) for manufacturers unit specifications and limitations). All water is supplied from a pressurized bottle on the unit.



- All ultrasonic units supplied for candidates by LCCC are provided “as is” and are in a “used” condition. Every effort has been made to ensure that rentals are in good working order; however, due to their “used” condition performance expectations may vary from unit to unit. **All tips/inserts for all available ultrasonic units (along with o-rings for tips/inserts) are not supplied by LCCC and are not available for rental or purchase from LCCC. Please plan accordingly and bring your own ultrasonic tips with o-rings!** If you wish to arrive at LCCC before your scheduled testing day to hook-up your ultrasonic unit you may do so if you call and schedule a time with the director at 570-740-0447. If the exam has already begun you cannot enter the clinic.

## 2. Infection Control/Asepsis Requirements

### a. Surface Asepsis

- i. Handles of the unit light and chair controls must be covered with barrier film.
- ii. The patient chair, dental unit, counter tops, and operator stool should be disinfected with disinfectant wipes.
- iii. Disinfectant wipes, plastic/barrier chair covers and plastic/barrier wrap are provided by LCCC for all candidates free of charge.
- iv. Disposable plastic overgloves are available (free of charge) for candidates upon request.
  - v. Candidates must furnish their own sturdy utility gloves (nitrile preferred) to be worn when handling or packaging dirty instruments through (or to and from) the candidate clinic area.
  - vi. Universal infection control guidelines and Personal Protective Equipment (P.P.E.) and guidelines should be observed during the exam at LCCC. This includes standard OSHA standards and guidelines.

### b. Personal Protective Equipment

- i. Appropriate protective equipment (which includes clinic gowns) is provided/available by LCCC (one per day free of charge) and must be worn in all occupational exposure situations.
- ii. Disposable gloves, masks, and gowns will be available on the clinic floor free of charge during the examinations.

- iii. Candidates must provide their own OSHA-acceptable protective glasses and should also provide protective glasses for their patients. Please note that LCCC does not provide disposable side shields for glasses.

**c. Hazardous Waste**

- i. Any blood/saliva-soaked waste is considered hazardous and should be disposed of in the available/provided (red) biohazard bags.
- ii. Sharps: All needles, anesthetic cartridges, and any potential sharps are to be placed in the red plastic sharps containers located throughout the LCCC Benco Dental Clinic.

*LCCC ASSUMES NO RESPONSIBILITY OR LIABILITY FOR CANDIDATES WHO BRING DENTAL/DENTAL HYGIENE INSTRUMENTS, ULTRASONIC SCALERS, OR OTHER PERSONAL EFFECTS/ITEMS ONTO CAMPUS. THIS POLICY ALSO INCLUDES ITEMS THAT MAY BE LOST, BROKEN, STOLEN, OR DAMAGED, (OR THAT ARE NOT RETRIEVED **WITHIN FIVE DAYS AFTER THE CLOSING OF THE EXAMINATION**). PLEASE ARRANGE TO HAVE YOUR ITEMS PICKED UP.*

**3. Disposable Items:**

All of the following items are expendable materials and are provided free of charge by LCCC to all candidates.

- |                              |                                    |                                 |
|------------------------------|------------------------------------|---------------------------------|
| ● Surface disinfection wipes | ● Non-latex gloves (S-XL)          | ● Sanitizing materials          |
| ● Barrier materials & tape   | ● Air water syringe tips (plastic) | ● Oral pre-rinse & cups         |
| ● Bracket tray covers        | ● Facial tissue                    |                                 |
| ● Red biohazard bags         | ● Patient napkins                  | ● Cotton swab (tip applicators) |
|                              | ● Standard saliva ejectors         | ● Antimicrobial mouthwash       |
| ● Barrier tape (roll)        | ● Face masks                       | ● Autoclave bags (S-L)          |
| ● Tray covers/Barriers       | ● Cotton rolls                     | ● Drinking cups (small)         |
|                              | ● Soap (liquid)                    | ● Topical anesthetic(s)         |
|                              | ● 2 x 2 gauze squares              | ● Local Anesthetics*            |
| ● HVE Tips                   | ● Paper towels                     | ● 27 gauge short needles        |
| ● Disposable bib clips       | ● Prophylactic paste               | ● 27 gauge long needles         |

**Disposable Air/Water Syringe Tips and Bite Blocks**

LCCC provides and uses disposable air/water syringe tips for the examination. Candidates should plan ahead and bring bite blocks to make their patients more comfortable during the exam. If you prefer metal air/water syringe tips you should plan accordingly and bring them to the exam with you as LCCC does not provide them.

**4. Translation Services**

Translation services for candidates are not provided by LCCC. Candidates wishing to bring a translator (for languages other than English) must provide all accommodations required. All translators must check in with the CDCA-WREB-CITA Chief and school coordinator upon arrival and will only be allowed into the clinical area when their services are required. Candidate translators must abide by all applicable candidate rules (no cell phones, notes, or

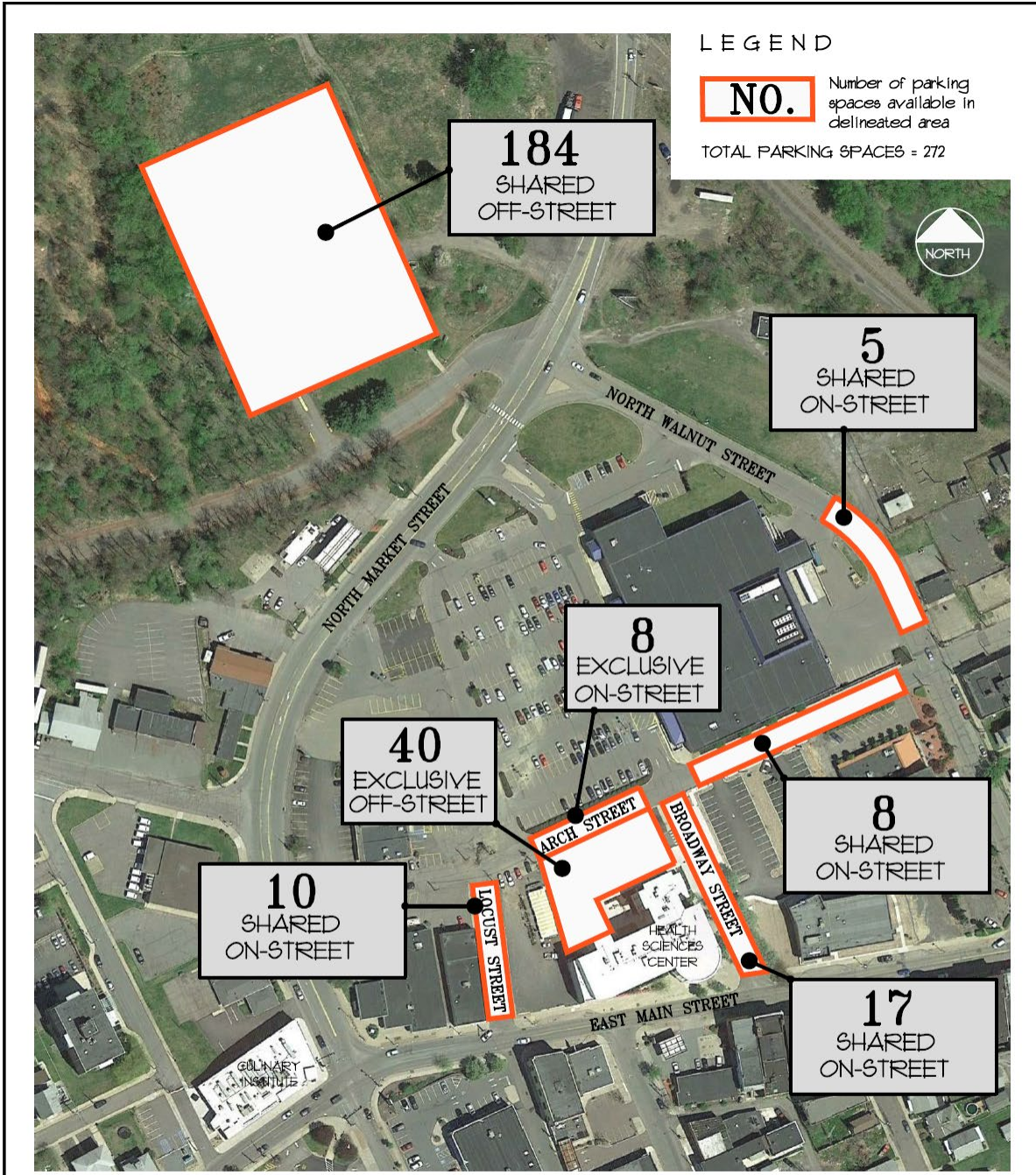
PDA's) and safety requirements as well as all reasonable CDCA-WREB-CITA Chief and/or LCCC site coordinator requests to ensure that all other candidates have a fair, secure, quiet, safe, effective, and successful examination.

#### **5. Other Limitations**

No instrument sharpening services for dental hygiene instruments are available at LCCC before, during, or after the examination(s). If a candidate experiences a broken tip on one or more of their instruments during the examination, LCCC does NOT have replacement instruments to loan/sell to candidates, so please come prepared accordingly. As a reminder, candidates should not bring cell phones, notes, or PDA's to the examination. Items left behind after a candidate's exam is completed may not be returned. LCCC will make every effort to remind candidates not to leave instruments and other items behind when they leave as LCCC will not mail ANY items left behind. If candidates request any help from the School Coordinator or staff, we will be happy to help, however the candidate assumes all responsibility for any help or attempted assistance given. Inadvertent damage or perceived damage to any personal items, instruments, ultrasonics, or other items that the candidate is seeking help with is the sole responsibility of the candidate. LCCC does not rent ultrasonics or ultrasonic tips.

We hope that this guide has been helpful and that your examination experience at Luzerne County Community College will be a pleasant one. If there are any errors (incorrect phone numbers, addresses, etc.) in this guide please contact Luzerne County Community College and we will attempt to update this guide as soon as possible. Please email all corrections to [krainey@luzerne.edu](mailto:krainey@luzerne.edu). Good luck on your examination!

# Parking Map



**LUZERNE COUNTY COMMUNITY COLLEGE**  
**1333 PROSPECT STREET**  
**NANTICOKE, PA**

## EXHIBIT C PARKING MAP

DRAWN: PMC

SCALE: NTS

DATE: 9-6-16

JOB NO: 16-034

EXHIBIT C