



**Greenville Technical College
Dental Hygiene
CDCA-WREB-CITA Candidate Handbook**

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Physical Address (GPS): 50 Skyview Drive Greenville, SC 29607

Welcome to the Greenville Technical College Dental Programs

The faculty and staff of Greenville Technical College realize clinical boards are inherently stressful, especially when applicants are working in an unfamiliar clinic. It is our sincere hope that this handbook, which has been prepared to help assist dental hygiene candidates for the CDCA-WREB-CITA administered ADEX dental hygiene exam, will help make your time with us as smooth as possible. **If you have additional questions after reading this handbook, please contact us at Renee.Nelson@gvltec.edu or visit our website <http://www.gvltec.edu/dental/> for more information.**

Facility Fee: The facility fee is \$100.00 and will be collected by CDCA-WREB-CITA at time of online registration.

TRAVEL and HOUSING ARRANGEMENTS

1. **Airline and Airport Information** <https://www.gspairport.com>
2. **Chauffeured Ground transportation & Rental cars** <https://www.gspairport.com/hire-ground-transportation/>
3. **Driving Instructions** https://www.google.com/search?source=hp&ei=VDteWr-dKc7q_AaC0LnwDw&q=50+Skyview+Drive%2C+Greenville%2C+SC&oq=50+Skyview&gs_l=psy-ab.1.2.0l2j38l2j0i22i30k1l5j38.2913.5711.0.8757.10.10.0.0.0.570.1378.3-1j1j1.3.0....0...1c.1.64.psy-ab..7.3.1378...0i131k1.0.gfPKXtIL-38

Directions and maps follow.

4. **Hotel/Motel Accommodations**
Reservations should be made directly with hotels/motels accommodations located close to the school are listed below. Candidates should call for rates.
https://www.expedia.com/Greenville-Hotels.d1388.Travel-Guide-Hotels?regionId=1388&langid=1033&kword=ZzZz.4810001751670.71679e6d-254d-1c68-63b1-0000674fdaed&semcid=us.ub.google.dl-c-en.hotel&semddl=a1970499404.b151852026527.d1239409803918.e1c.f11t2.g1kwd-300636155935.h1e.i1.j19010604.k1.l1g.m1.n1&glid=EAiaIQobChMI_9GXicKC2QIVxyOBCh0MwA8fEAAYAiAAEgJ8x_D_BwE
5. **Gas/Food and ATM's**
<https://www.mapquest.com/us/south-carolina/quiktrip-304824486>
6. **Greenville Technical College Parking**
http://www.gvltec.edu/Barton_interactive_map/

A parking map has been included in this candidate guide for your convenience. Permits are not required to park at Greenville Technical College during CDCA-WREB-CITA examination days and parking lot hours are 6:00 a.m. to 6:00 p.m. Vehicles left after hours on campus are subject to being towed.

7. Greenville Technical College Security

<http://www.gvltec.edu/police/>

Greenville Technical College (GTC) Facility and Services

1. Building and Access Hours:

The GTC building will open from 6:00 a.m. to 6:00 p.m. on examination days, unless otherwise requested by the CDCA-WREB-CITA. Please note that **the day before the examinations begin**, the building and campus **will be closed to everyone** (including tours) for cleaning and pre-examination set-up.

2. Food and Beverage Services:

GTC has no food, beverage, or cafeteria services for candidates. Candidates may choose to bring a small amount of food and beverage for their patients that the on-site **school coordinator can refrigerate and then retrieve for them** when it is needed. There are many gas stations, restaurants and fast food establishments located within one (1) mile of the campus if you wish to purchase food. However, **food or drink are not allowed in any areas** near the candidate clinics or check in desk during the examination.

3. Registration and Identification Badges

Numbered badges issued to candidates by CDCA-WREB-CITA will serve as your I.D. throughout the examination. The badge must be worn at all times while in the building. Badges **must be turned in** at the completion of the examination(s) as a part of the checkout procedure with CDCA-WREB-CITA.

4. Parking:

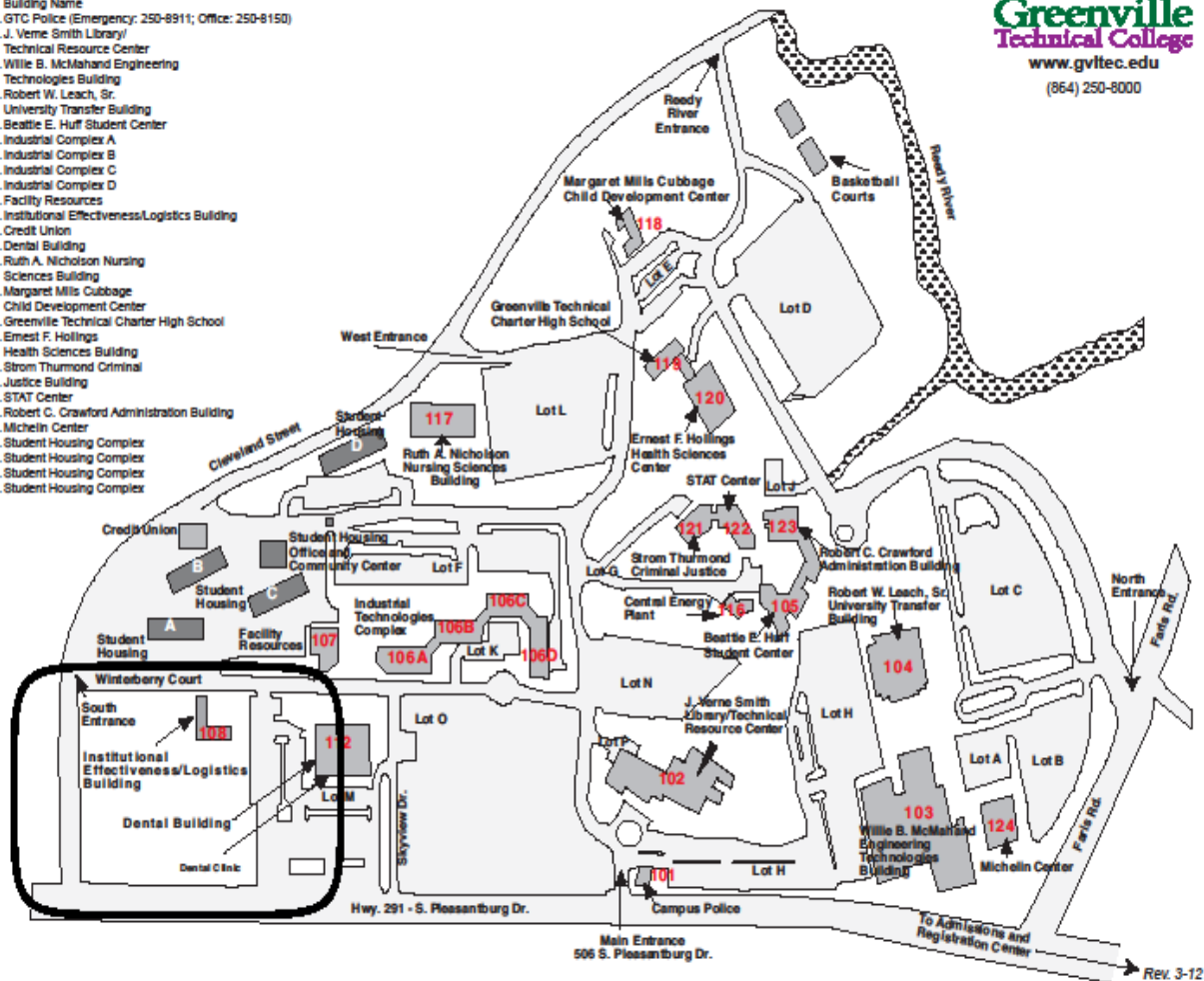
A parking map follows for your convenience.

GREENVILLE TECHNICAL COLLEGE

Thomas E. Barton Campus (No. 100)



- Bldg. No. Building Name
- 101.....GTC Police (Emergency: 250-8911; Office: 250-8150)
- 102.....J. Verne Smith Library/
Technical Resource Center
- 103.....Willie B. McMahand Engineering
Technologies Building
- 104.....Robert W. Leach, Sr.
University Transfer Building
- 105.....Beattie E. Huff Student Center
- 106A.....Industrial Complex A
- 106B.....Industrial Complex B
- 106C.....Industrial Complex C
- 106D.....Industrial Complex D
- 107.....Facility Resources
- 108.....Institutional Effectiveness/Logistics Building
- 111.....Credit Union
- 112.....Dental Building
- 117.....Ruth A. Nicholson Nursing
Sciences Building
- 118.....Margaret Mills Cabbage
Child Development Center
- 119.....Greenville Technical Charter High School
- 120.....Ernest F. Hollings
Health Sciences Building
- 121.....Strom Thurmond Criminal
Justice Building
- 122.....STAT Center
- 123.....Robert C. Crawford Administration Building
- 124.....Michelin Center
- A.....Student Housing Complex
- B.....Student Housing Complex
- C.....Student Housing Complex
- D.....Student Housing Complex



Preparing for the Clinical Phase of the Examination

Candidates will be using the Greenville Technical College Dental Clinic. Each candidate will be assigned a numbered operator that corresponds to his or her numbered I.D. badge. Each operator is equipped with one dental chair, one delivery unit equipped with air/water syringe, and one operator's stool. All equipment malfunctions that take place during the examination should be immediately reported to the Greenville Technical College Site Clinical Coordinator.

Emergency Equipment and Preparedness for Medical Emergency

All candidates should familiarize themselves with the location of the oxygen/emergency cart (medical emergency kit) and the first aid kit. During the examination, the emergency cart/first aid kit are located on the main floor in the clinic specifically in the central sterilization area. AED is mounted on the wall adjacent to the front desk.

During the Board

1. Sonic/Ultrasonic Devices.

All operatories are equipped to operate the ultrasonic devices listed/pictured below. The air pressure to each operatory chair and all the Handpieces are factory set at approximately 35 to 50 psi. Please ensure that your devices will operate effectively within these parameters.

If you prefer to bring your own ultrasonic scaling unit, please familiarize yourself with the dental chairs and hook-up/connection features outlined in this section of the guide. Please note the single water hook-up/connection picture below for all ultrasonic scaling units. The water hook-up is a standard ADEC hook up (please see the picture below of the 8.0 Water Tubing with ¼ Male non shut off quick release attachment or visit www.autoscaler.com for manufacturers unit specifications and limitations). All water is supplied from a pressurized bottle on the unit.



Greenville Technical College features Cavitron 300 ultrasonic scaling system that requires 30K ultrasonic inserts. Please familiarize yourself with the application, limitations, and restrictions of this technology before you arrive to the examination site.

All ultrasonic units supplied for candidates by Greenville Technical College are provided “as is” and are in a “used” condition. Every effort has been made to ensure that equipment are in good working order; however, due to their “used” condition performance expectations may vary from unit to unit.

2. Personal Protective Equipment

- a. Appropriate protective equipment is provided/available by Greenville Technical College.
- b. Gloves, masks, and gowns will be available on the clinic floor free of charge during the examinations.
- c. Candidates must provide their own OSHA-acceptable protective glasses.

*THE GREENVILLE TECHNICAL COLLEGE DENTAL CLINIC ASSUMES NO RESPONSIBILITY OR LIABILITY FOR CANDIDATES WHO BRING DENTAL/DENTAL HYGIENE INSTRUMENTS, ULTRASONIC SCALERS, OR OTHER PERSONAL EFFECTS/ITEMS ONTO CAMPUS. THIS POLICY ALSO INCLUDES ITEMS THAT MAY BE LOST, BROKEN, STOLEN, OR DAMAGED, (OR THAT ARE NOT RETRIVED **WITHIN FIVE***

DAYS AFTER THE CLOSING OF THE EXAMINATION). PLEASE ARRANGE TO HAVE YOUR ITEMS PICKED UP.

3. Disposable Items:

All of the following items are expendable materials and are provided free of charge by Greenville Technical College to all candidates.

- Surface disinfection wipes
- Barrier materials & tape
- Bracket tray covers
- Red biohazard bags
- Headrest covers
- Barrier tape
- Tray covers/Barriers
- Soap (liquid)
- Over gloves
- HVE Tips
- Non-latex gloves (S-XL)
- Air water syringe tips (plastic)
- Facial tissue
- Cotton swab (tip applicators)
- Standard saliva ejectors
- Face masks
- Cotton rolls
- Paper towels
- 2 x 2 gauze squares

4. Other Limitations

No instrument sharpening services for dental hygiene instruments are available at Greenville Technical College before, during, or after the examination(s). If a candidate experiences a broken tip on one or more of their instruments during the examination Greenville Technical College does NOT have replacement instruments to loan/sell to candidates, so please come prepared accordingly. As reminder candidates should not bring cell phones, notes, or PED's to the examination. Items left behind after a candidate's exam is completed may not be returned. Greenville Technical College will make every effort to remind candidates not to leave instruments and other items behind when they leave as Greenville Technical College will not mail ANY items left behind. If candidates request any help from the Greenville Technical College School Coordinator or staff we will be happy to help, however the candidate assumes all responsibility for any help or attempted assistance given. Inadvertent damage or perceived damage to any personal items, instruments, ultrasonics, or other items that the candidate is seeking help with is the sole responsibility of the candidate.

- **Site fee per candidate: \$100.00 incorporated with candidate registration with CDCA-WREB-CITA**

EXAM ROOM ASSIGNMENTS

(NOTE: See official CDCA-WREB-CITA documents for days, dates, and times)

We hope that this guide has been helpful and that your examination experience at Greenville Technical College will be a pleasant one. If there are any errors (incorrect phone numbers, addresses, etc.) in this guide please contact us (Greenville Technical College) and we will attempt to update this guide as soon as possible. Please email all corrections to Renee.Nelson@gvltec.edu .

Good luck on your examination!