



**VERA Z. DWYER COLLEGE
OF HEALTH SCIENCES**

INDIANA UNIVERSITY SOUTH BEND

Dental Education

CDCA-WREB-CITA Dental Hygiene Candidate Site Information

SPTCE 2023

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Welcome to Indiana University South Bend Division of Dental Education

The faculty and staff at IUSB realize clinical boards are inherently stressful, especially when applicants are working in an unfamiliar clinic. It is our sincere hope that this handbook, which has been prepared to help assist dental hygiene candidates for the CDCA-WREB-CITA administered ADEX dental hygiene exam, will help make your time with us as smooth as possible. If you have additional questions after reading this handbook, please contact us at 574-520-4158 or visit our website (<https://healthscience.iusb.edu/dental/index.html>) for more information.

IUSB is located at 1002 South Esther St, South Bend, Indiana, 46615.

FACILITY FEE

The facility fee is \$100.00 and will be collected by CDCA-WREB-CITA at the time of online registration.

TRAVEL and HOUSING ARRANGEMENTS

Airline/airport Information

*South Bend International Airport (SBN), 4477 Progress Dr, South Bend, IN 46628
American, Delta, United, and Allegiant airlines*

Chauffeur or ground transportation

Rental car companies: Alamo, Avis, Budget, Enterprise, and National.

Taxi service is available from South Bend International Airport. Available taxis wait for passengers on the main drive outside the front entrance of the terminal.

Ride sharing services, Uber & Lyft, are permitted at South Bend International Airport

South Bend International Airport offers connectivity to the following bus services.

Transpo

Phone: (574) 232-9901 (574) 233-2131

Website: sbtranspo.com

Driving instructions

Use Google Maps, MapQuest, Waze or Navigation Device

Hotel information

Reservations should be made directly with hotels/motels accommodations located close to the school are listed below. Candidates should call for rates.

*Double Tree by Hilton
123 Doctor M.L.K. Jr. Drive
South Bend, IN 46601
1.8 miles*

*Courtyard by Marriott South Bend Downtown
121 Doctor M.L.K. Jr. Drive
South Bend, IN 46601
1.8 miles*

*Holiday Inn Express
210 E Callander St,
South Bend, IN 46614*

*Hyatt Inn Express
215 W Day Rd,
Mishawaka, IN 46545*

Gas/food/ATM's

There is an ATM machine on campus in the Administration Building a short walk from the clinic. Food service is available on campus during regular academic days/hours. It is best to plan to bring something or you can locate several venues nearby or see site coordinator. There is a Speedway gas station within walking distance of the campus.

IUSB campus parking

All candidates should enter through the main entrance of the building accessible from the parking lot on Ester St. Permits are not required to park at IUSB during CDCA-WREB-CITA examination days. Please note that all patients (when applicable) may park in designated visitor (V) or parking spaces.

IUSB campus security

Our campus does have an on-campus police force or on-site security services for the dates of the examinations. Situations requiring security or police presence should be referred to local law enforcement authorities.

IUSB FACILITY AND SERVICES

Building and access hours

IUSB will open from 6:00 a.m. to 6:00 p.m. on examination days, unless otherwise requested by the CDCA-WREB-CITA. Please note that the day before the examinations begin, the clinic will be closed to everyone (including tours) for cleaning and pre-examination set-up.

Food and beverage services

IUSB has food, beverage, or cafeteria services available during normal school hours during the academic calendar year. Candidates may choose to bring a small amount of non-perishable food and beverages for themselves as needed. There are many options for restaurants and fast-food establishments located nearby and some within walking distance. Food or drink are not allowed in any areas near the candidate clinics or check in desk during the examination, however, there are indoor and outdoor eating areas nearby on campus.

Registration and Identification Badges

Numbered badges issued to candidates (by CDCA-WREB-CITA) will serve as your I.D. throughout the examination. The badge must be worn for the duration of the time you are in the building or examination. Badges must be turned in at the completion of the examination(s) as a part of the checkout procedure with CDCA-WREB-CITA.

PREPARING FOR THE CLINICAL PHASE OF THE EXAMINATION

*Each candidate will be assigned a numbered operatory that corresponds to his or her numbered I.D. badge issued prior to the start of the exam. The IUSB dental hygiene clinic has A-Dec chairs with an air/water syringe), suction/saliva ejector and HVE. Each unit also has a built in Dentsply Cavitron SPS unit. All candidates are **required** to bring hand instruments and 30K ultrasonic inserts. Disposables will be provided (air/water syringe tip, saliva ejector, HVE suction tip, masks, and gloves) during the examination, but if the candidate has a particular preference or brand, they should bring their own. All equipment malfunctions that take place during the examination should be immediately reported to the Chief Examiner.*



DURING THE BOARD

Infection Control/Asepsis Requirements

a. Surface Asepsis

- i. The patient chair, dental unit, counter tops, and operator stool should be disinfected with disinfectant wipes before and after exam.
- ii. Disinfectant wipes, and plastic/barrier covers are provided by IUSB for all candidates.
- iii. Candidates must furnish their own sturdy utility gloves (nitrile preferred) to be worn when handling or packaging dirty instruments through (or to and from) the candidate clinic area.
- iv. Universal infection control guidelines and Personal Protective Equipment (P.P.E.) and guidelines should be observed during the CDCA-WREB-CITA exam at IUSB. This includes standard OSHA standards and guidelines.

b. Personnel Protective Equipment

- i. Our facility will still ask that you wear scrubs, clinic shoes, protective eyewear, and have your hair up and away from your face.
- ii. Disposable gloves, and masks will be available on the clinic floor during the examinations.
- iii. Candidates must provide their own OSHA-acceptable protective glasses.

c. Sterilization

- i. Candidate instruments and handpieces WILL NOT be sterilized by IUSB after your examination. Instruments should be transported in a closed stainless-steel instrument cassette for transport.

IUSB ASSUMES NO RESPONSIBILITY OR LIABILITY FOR CANDIDATES WHO BRING DENTAL/DENTAL HYGIENE INSTRUMENTS, ULTRASONIC SCALERS, OR OTHER PERSONAL EFFECTS/ITEMS ONTO CAMPUS. THIS POLICY ALSO INCLUDES ITEMS THAT MAY BE LOST, BROKEN, STOLEN, OR DAMAGED, (OR THAT ARE NOT RETRIEVED WITHIN FIVE DAYS AFTER THE CLOSING OF THE EXAMINATION). PLEASE ARRANGE TO HAVE YOUR ITEMS PICKED UP.

EXAM ROOM ASSIGNMENTS

(NOTE: See official CDCA-WREB-CITA documents for days, dates, and times)

We hope that this guide has been helpful and that your examination experience at Indiana University South Bend will be a pleasant one. If there are any errors (incorrect phone numbers, addresses, etc.) in this guide please contact us (IUSB) and we will attempt to update this guide as soon as possible. Please email all corrections to dmlmans@iusb.edu.

Good luck on your examination