



**Collin College
Dental Hygiene
CDCA-WREB-CITA Dental Hygiene Candidate
Handbook**

Collin College
McKinney Campus-Main Building
2200 West University Dr.
Ste A116
McKinney, Texas 75071

Emily Henderson-School Coordinator
ehenderson@collin.edu

Welcome to Collin College

The faculty and staff of Collin College realize clinical boards are inherently stressful, especially when applicants are working in an unfamiliar clinic. It is our sincere hope that this handbook, which has been prepared to help assist dental hygiene candidates for the CDCA-WREB-CITA administered ADEX dental hygiene exam, will help make your time with us as smooth as possible. **If you have additional questions after reading this handbook, please email your questions to ehenderson@collin.edu**

Facility Fee: The school facility fee is \$175.00 for outside candidates and will be collected by CDCA-WREB-CITA at time of online registration.

TRAVEL and HOUSING ARRANGEMENTS

1. Airline and Airport Information

Dallas is served by two airports: DFW International Airport and Dallas Love Field Airport. Depending on origination, candidates may find flights into both airports and should inquire when booking reservations.

2. Chauffeured Ground transportation

Transportation via van, limousine, Taxi, Uber, or Lyft is available from the airport.

In non-rush hour periods, expect a minimum drive time of approximately 45-50 minutes from DFW airport and approximately 38 minutes from Love Field airport.

Rental Car and Taxi Cab Information

Rental Cars

Alamo: 1-833-635-0437
Avis: 1-800-633-3469
Dollar: 1-866-434-2226
National: 1-833-635-0438
Enterprise:1-833-635-0439
Thrifty: 1-877-283-0898
Budget: 1-800-218-7992

Taxi Cabs

Yellow Cab: 214-426-6262
Cowboy Cab: 214-428-0808

3. Driving Instructions

Directions and maps follow.

From DFW: Start out by heading south on International Pkwy, take the exit on the left to stay on International Pkwy. Use the left 2 lanes to stay on International Pkwy, keep left, and continue onto International Pkwy. Merge onto TX-121 N. Continue onto TX-121/Sam Rayburn Tollway. Use the right 2 lanes to merge onto US-75 N toward Sherman N. Take exit 41 toward Greenville/Denton/U.S. 380. Turn left onto W University Dr. Turn right onto Community Ave, continue straight onto Community Ave, and turn right into the first campus entrance, Collin College will be on your right. The Dental Hygiene Clinic is located on the southwest end of the building, there is a blue and white sign in front of the building where the clinic is located along with Dental Hygiene Clinic Patient parking spaces. You are welcome to park in these spaces. No parking permit is required.

From Dallas Love Field: This route has tolls

to the Dallas North Tollway N. Turn left to merge onto Dallas North Tollway N. Continue on Dallas North Tollway N for approximately 30 miles. Take the Sam Rayburn Tollway North to US-75 N toward Sherman/McKinney. Take exit 41 toward Greenville/Denton/U.S. 380. Turn left onto W University Drive. Turn right onto Community Ave, continue straight onto Community Ave, and turn right into the first campus entrance, Collin College will be on your right. The Dental Hygiene Clinic is located on the southwest end of the building, there is a blue and white sign in front of the building where the clinic is located along with Dental Hygiene Clinic Patient parking spaces. You are welcome to park in these spaces. No parking permit is required.

From Dallas Love Field: This route has no tolls

Follow Herb Kelleher Way out of the airport, and use the two left lanes to turn left on W. Mockingbird Lane. Follow W. Mockingbird Lane all the way to US-75 N. Turn left to head north on US-75 N toward McKinney. Take exit 41 toward Greenville/Denton/U.S. 380. Turn left onto W University Drive. Turn right onto Community Ave, continue straight onto Community Ave, and turn right into the first campus entrance, Collin College will be on your right. The Dental Hygiene Clinic is located on the southwest end of the building, there is a blue and white sign in front of the building where the clinic is located along with Dental Hygiene Clinic Patient parking spaces. You are welcome to park in these spaces. No parking permit is required.

4. Hotel/Motel Accommodations

Reservations should be made directly with hotels/motels accommodations located close to the school are listed below. Candidates should call for rates.

- Home2 Suites by Hilton McKinney: 2630 South Central Expressway, McKinney, TX 75070. 469-678-5045
- Sheraton McKinney Hotel: 1900 Gateway Blvd, McKinney, TX 75070. 972-549-4000
- Courtyard Dallas Allen at the Event Center Hotel: 210 East Stacy Road, Allen, TX 75002. 214-383-1151

5. Gas/Food and ATMs

Racetrac: 2032 University Dr. McKinney, TX 75070

Quick-Trip: 2285 West University Dr. McKinney, TX 75071

6. Collin College Parking

Parking is free at the McKinney campus; a campus map has been included in this candidate guide for your convenience. During CDCA-WREB-CITA examination days the parking lot hours are 6:00 a.m. to 6:00 p.m. Vehicles left after hours on campus are subject to being towed.

7. Collin College Security

Access campus police by calling 972-578-5555 (police located at C121) or dialing 911 for McKinney Emergency Management.

Collin College Facility and Services

We are **not** located in The Cary A. Israel Health Sciences Center

1. Building and Access Hours:

The McKinney campus will open from 6:00 a.m. to 6:00 p.m. on examination days unless otherwise requested by the CDCA-WREB-CITA. Please note that **the day before the examinations begin**, the building and campus **will be closed to everyone** (including tours) for cleaning and pre-examination set-up.

2. Food and Beverage Services:

Collin College has no cafeteria services for the candidates on the day of the exam. There are vending machines located at the student center which is located near the main entrance to the campus, C118. There are many gas stations, restaurants, and fast-food establishments located within one (1) mile of the campus if you wish to purchase food. However, **food or drink are not allowed in any areas** near the candidate clinics or check-in desk during the examination.

3. Registration and Identification Badges

Numbered badges issued to candidates (by CDCA-WREB-CITA) will serve as your I.D. throughout the examination. The badge must be worn at all times while in the building. Badges **must be turned in** at the completion of the examination(s) as a part of the checkout procedure with CDCA-WREB-CITA.

Preparing for the Clinical Phase of the Examination

Each candidate will be assigned a numbered operatory that corresponds to his or her numbered I.D. badge issued prior to the start of the exam. Each operatory is equipped with one dental chair (ADEC), one delivery unit (ADEC) equipped with air/water syringe, and one operator's stool (ADEC). All equipment malfunctions that take place during the examination should be immediately reported to the Chief Examiner.

Emergency Equipment and Preparedness for Medical Emergency

All candidates should familiarize themselves with the location of the oxygen/emergency cart (medical emergency kit) and the first aid kit. During the examination, the emergency cart/first aid kit and the AED are located in the clinic just as you are entering sterilization area #1, located on the wall next to the Dental Hygiene Clinic Restroom. (See Floor Plan).

In the event of an emergency, the procedure is:

- Verbally notify the CDCA-WREB-CITA Floor Assistant, School Coordinator, or Chief Examiner of the emergency.

- Make sure someone calls the local 9-1-1 (notify EMS).
- Administer oxygen (O₂) from the green oxygen cylinder located next to the medical emergency kit.
- Administer Basic Life Support (BLS) until EMS arrives.

During the Board

1. **Handpiece and Propy Angle Hookups:** Dental units are all A-dec brand with the delivery system located on the patient chair. The handpiece connection is a 3-hole slow-speed connection. The candidate must provide all clinical instrument set-ups required. CC Dental Hygiene does not have any clinical instruments available for rent. **This test does not require the use of rubber cup polishing.**
2. **Ultrasonic Devices:** Each operatory is equipped with a 30K ultrasonic Dentsply Cavitron unit built into the delivery system. In addition to providing the ultrasonic unit, Collin College will provide the required handpiece. Candidates MUST provide their own inserts. It is important to note that these units ONLY use 30K inserts. If a candidate chooses to use their own ultrasonic scaler, each operatory has a standard A-dec water quick-connect hook-up/connection that accommodates typical magnetostrictive. There is tabletop access and an electrical outlet to accommodate a piezo machine that has a self-contained water system.



- All ultrasonic units supplied for candidates by Collin College are provided “as is” and are in a “used” condition. Every effort has been made to ensure that rentals are in good working order; however, due to their “used” condition performance expectations may vary from unit to unit. **All tips/inserts for all available ultrasonic units (along with o-rings for tips/inserts) are not supplied by Collin College and are not available for rental or purchase from Collin College. Please plan accordingly and bring your own ultrasonic tips with o-rings!** If you wish to arrive at Collin College before your scheduled testing day to hook up your ultrasonic unit you may do so if you call and schedule a time with the front desk receptionist at Collin College. If the CDCA-WREB-CITA exam has already begun you cannot enter the clinic.

- 3. Infection Control/Asepsis Requirements:** Collin College infection control policies follow CDC guidelines. These procedures will be reviewed with you during the orientation for the manikin-based exam.
- Surface Asepsis
 - Barriers will be used on the patient chair, handles of the unit light, and chair controls
 - Sanicloths disinfectant wipes will be used to wipe down all contact surfaces at the end of exam.
 - Disinfectant wipes are not to be used on patient chairs. Patient chairs can be dried with a paper towel if necessary at end of exam.
 - Disinfectant wipes, plastic/barrier headrest covers, and plastic/barrier wrap are provided by CC for all candidates.
 - Disposable plastic overgloves are provided to candidates upon request.
 - Universal infection control guidelines and Personal Protective Equipment (P.P.E.) and guidelines should be observed during the CDCA-WREB-CITA exam at CC. This includes standard OSHA standards and guidelines.
 - Personal Protective Equipment
 - Appropriate clothing is required as specified by CDCA-WREB-CITA, e.g., scrubs, closed-toe shoes.
 - Appropriate protective equipment (which includes disposable gowns) is provided/available by Collin College (one per day free of charge) and must be worn in all occupational exposure situations.
 - Hair is to be styled or secured so that it will not fall forward and interfere during the examination. Male students are to be clean-shaven or have facial hair neatly trimmed.
 - Minimal jewelry should be worn. Acceptable hand jewelry is limited to one ring. Jewelry is not to interfere with glove use and integrity. In addition, a medical alert bracelet may be worn if applicable.
 - Nails must be short and free of polish. Artificial nails of any kind are prohibited.
 - Candidates must provide their own OSHA-accepted protective eyewear.
 - Candidates must provide their own face shield, to be worn in addition to protective eyewear.
 - ASTM Level III surgical masks will be provided by CC for candidate use.
 - Disposable gloves, masks, and gowns will be available on the clinic floor during the examinations.
 - Gloves will be available for candidate use during the examination, but will not be required for the manikin-based exam.
 - Antimicrobial hand soap and alcohol-based hand rub will be available for candidate use at the CC Dental Hygiene Clinic.

*THE COLLIN COLLEGE DENTAL HYGIENE DEPARTMENT HERE ASSUMES NO RESPONSIBILITY OR LIABILITY FOR CANDIDATES WHO BRING DENTAL/DENTAL HYGIENE INSTRUMENTS, ULTRASONIC SCALERS, OR OTHER PERSONAL EFFECTS/ITEMS ONTO CAMPUS. THIS POLICY ALSO INCLUDES ITEMS THAT MAY BE LOST, BROKEN, STOLEN, OR DAMAGED, (OR THAT ARE NOT RETRIEVED **WITHIN FIVE DAYS AFTER THE CLOSING OF THE EXAMINATION**). PLEASE ARRANGE TO HAVE YOUR ITEMS PICKED UP.*

4. Disposable Items:

All of the following items are expendable materials and are provided by Collin College to all candidates. **Do not use surface disinfects wipes on dental chairs.**

- Surface disinfection wipes
- Air water syringe tips (plastic)
- Facial tissue
- Non-latex gloves (XS-L)
- Patient chair covers
- Barrier covers/ tape
- Autoclave bags (S-L)
- Disposable instrument trays
- Sanitizing materials
- Standard saliva ejectors
- Face masks
- Soap (liquid)
- 2 x 2 gauze squares
- Paper towels
- HVE Tips
- Overgloves

5. Limitations

No instrument sharpening services for dental hygiene instruments are available at Collin College before, during, or after the examination(s). If a candidate experiences a broken tip on one or more of their instruments during the examination Collin College does **NOT** have replacement instruments to loan/sell to candidates, so please come prepared accordingly. As a reminder, candidates should not bring cell phones, notes, or PDA's to the examination. Items left behind after a candidate's exam is completed may not be returned. Collin College will make every effort to remind candidates not to leave instruments and other items behind when they leave as Collin College will not mail ANY items left behind. If candidates request any help from the Collin College School Coordinator or staff we will be happy to help, however, the candidate assumes all responsibility for any help or attempted assistance given. Inadvertent damage or perceived damage to any personal items, instruments, ultrasonics, or other items that the candidate is seeking help with is the sole responsibility of the candidate. Collin College does not rent ultrasonics or ultrasonic tips.

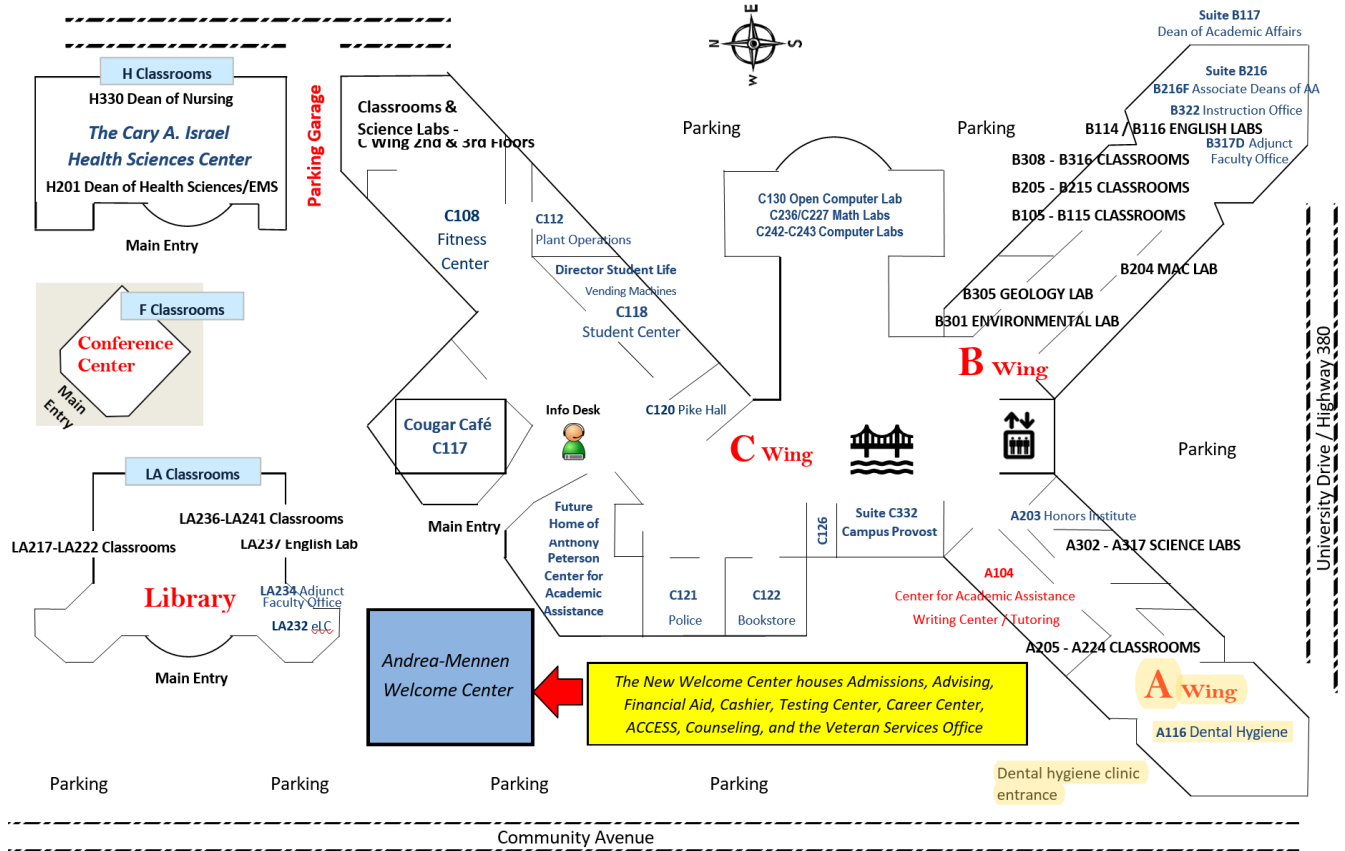
EXAM ROOM ASSIGNMENTS

***(NOTE: See official CDCA-WREB-CITA documents for days, dates, and times
See Floor Plan on following page for Locations)***

We hope that this guide has been helpful and that your examination experience at Collin College will be a pleasant one. If there are any errors (incorrect phone numbers, addresses, etc.) in this guide please contact Collin College and we will attempt to update this guide as soon

as possible. Please email all corrections to ehenderson@collin.edu. Good luck on your examination!

McKinney Campus - Collin College



- The Main Building and the Cary A. Israel Health Science building have three floors, the library has two floors.
- Use **Google Maps App** to locate Collin College Central Park Campus to locate classrooms.
- The map represents all three floors with the level indicated by the room number.

Updated 8.11.2022