El Paso Community College
Rio Grande Campus
1001 N. El Paso Street #4080 (H Building)
El Paso, Texas 79902

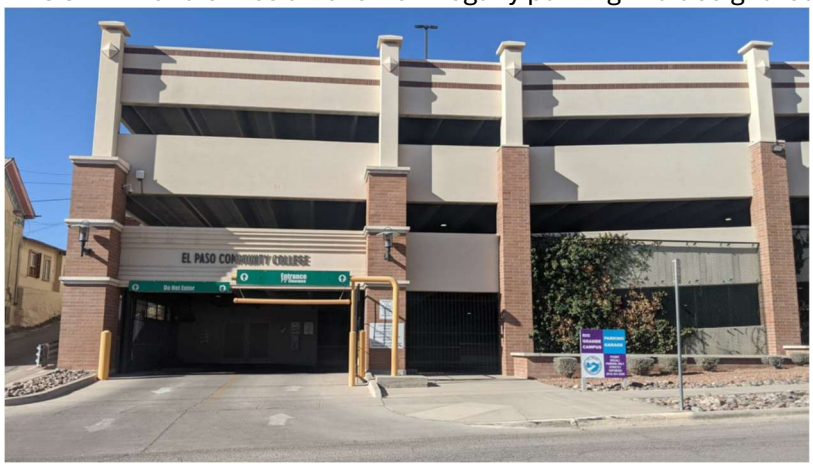
Please do not call for interpretation of the Candidate Manual provided by ADEX. Questions regarding the examination process (e.g., registration, availability, content, paperwork or forms, etc.) should be directed to ADEX. **DO NOT contact the school to ask about registering for the exam or for permission to test at their location**. All such questions and requests must be submitted to ADEX via Contact Us.

VISITOR PARKING:

Parking is available in the EPCC Parking Garage for all candidates and visitors. The parking garage is open from 6:00AM to 6:00PM during the exam dates.

There is no fee for parking in the garage. Parking permits will need to be requested from EPCC's Traffic Office if parking anytime Monday – Friday (see appendix). Parking permits are not required on weekends. Do not park in designated handicapped spaces without an official handicap sticker.

EPCC will not dismiss a ticket for illegally parking in a designated handicap space.



FACILITY FEE COLLECTION:

The facility fee, determined by the school, covers the direct costs associated with hosting the examination. This includes use of the facilities, equipment, sterilization services, and supplies used during the exam. The facility usage fee is **$200**.

Candidates **do not** pay this fee directly to the school. The facility fee will be collected by **ADEX** during the online registration process.

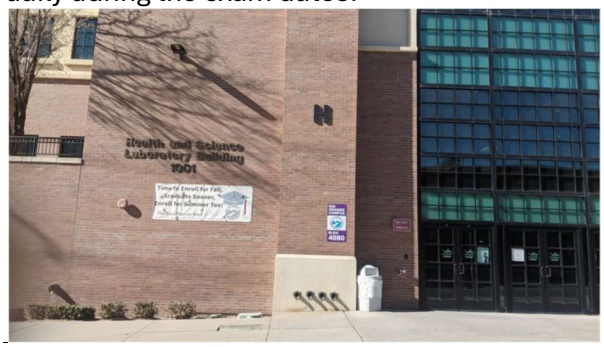
Facility Fee:	$200

LOCATION & BUILDING ACCESS:

The EPCC Dental Hygiene Clinic is physically located at 1001 N. El Paso Street, Allied Health & Science Building #4080 (also known as H-Building), El Paso, Texas, 79902. Refer to the map of the campus building in the appendix.

The room number for the Dental Hygiene Clinic is H112, located on the first floor of the H-Building, adjacent to the EPCC Parking Garage. The clinic is accessible from the third floor of the parking garage. The building is open from 6:00AM – 6:00PM daily during the exam dates.





HOOKUPS:

Each operatory is equipped with a 30K magnetostrictive ultrasonic Dentsply Cavitron-300 unit (Cavitron Plus Ultrasonic Scaler with Tap-On Technology) available for the candidate at no charge. EPCC provides the Ultrasonic Unit, pedal, and the rotating handpiece (Steri-Mate). All ultrasonic units supplied for candidates are provided "as is" and are in a "used" condition. Every effort has been made to ensure that rentals are in good working order; however, due to their "used" condition, performance expectations may vary from unit to unit.



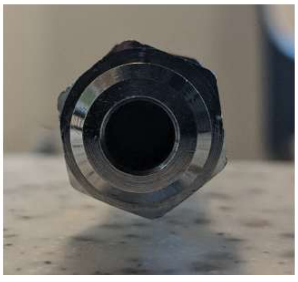
Pictured above is the Cavitron-300 unit.

It is important to note that the units ONLY use 30K inserts. All tips/inserts for all available ultrasonic units are NOT supplied by EPCC and are NOT available for rental or purchase from EPCC. Please plan accordingly and bring your own 30K ultrasonic inserts.

If the candidate is not familiar the Dentsply Cavitron-300, it is highly encouraged to read instructions for use on the company website**.**

If the candidate chooses to use their own ultrasonic unit, it is advised to be familiarized with the dental chairs and hook-up/connections. Each operatory has a standard female quick-connect hook-up that accommodates typical magnetostrictive or piezoelectric units. If you wish to arrive at EPCC before your scheduled testing day to hook-up your ultrasonic unit, you may do so if you email and schedule a time with the School Coordinator (kvillapa@epcc.edu). If the ADEX exam has already begun, you cannot enter the clinic.





DENTAL UNITS:

Dental operatories are DCI-Edge (Series 5) with the delivery systems located behind the chair. Some operatories accommodate for left handed candidates. It is required of the candidate to provide all clinical instrument set-ups. EPCC Dental Hygiene does not have any clinical instruments available for rental.

Using an HVE system may optionally be used in conjunction with the use of the ultrasonic scaler. EPCC Dental Hygiene have HVE devices available for use on a first come/first serve basis – Mr.Thirsty, Dentsply Purvac, and ErgoFinger. In addition, short and standard HVE ejectors are available.

DENTAL UNIT MALFUNCTIONS:

Report any equipment malfunctions to the Chief or CFE. A dental equipment repair technician or dispensary staff member will provide assistance as soon as possible.

INFECTION CONTROL:

Universal infection control and Personal Protective Equipment (PPE) guidelines should be observed during the ADEX exam. This includes CDC and OSHA standards and guidelines.

Surface Asepsis

- Advantaclear surface disinfectant is to be used with provided towels on all surfaces (except 12 o'clock cabinetry and patient/clinician chair cushioning, a mild soap and water solution must be used instead).
- Suction lines must be flushed with the provided chemical and water flush for 1 minute each (per flush).
- Barriers must be used on light handles, air/water syringes, saliva ejector, HVE (if used), patient chair, and operator chair.
- Upon completion of the examination, it is the responsibility of the candidate to thoroughly clean the operatory by utilizing accepted infection control procedures.





Personal Protective Equipment

- Appropriate clothing is required as specified by ADEX, e.g. clean long-sleeved uniforms, gowns, or laboratory coats, footwear may not include sandals, perforated clogs or open-toed shoes.
- Hair is to be styled or secured so it will not fall forward and interfere during treatment. Male students facial hair must comply for adequate seal with N-95 respirator (or equivalent). A personal scrub cap or disposable hair bonnet that meets infection control guidelines must be worn upon entry into the clinic and for the duration of the exam.
- Acceptable hand jewelry is limited to one simple wedding ring; jewelry is not to interfere with glove integrity or use. In addition, a medical alert bracelet may be worn, if applicable. No other jewelry is permitted.
- Nails must be short, neat, and free of any type of polish. Artificial nails are not permitted.
- Candidates must provide their own OSHA accepted protective eyewear for both themselves and their patient; dental loupes for the candidate may be used in lieu of safety glasses.

- Candidates must provide their own face shield and barrier gown to wear for the duration of patient treatment. Face shield and barrier gown are only be worn inside the clinic area.
- **It is advised for candidates to provide their own NIOSH approved N-95 respirators (or equivalent).** EPCC has selective masks available (3M 9501+ Standard Size / Knitted Earloop and Moldex 1500 N95 Series Healthcare Particulate Respirator & Surgical Mask Medium and Large Sizes). **Candidates must wear the N-95 respirator (or equivalent) and a face shield during the ENTIRE examination.**
- Nitrile exam gloves, disposable head coverings and overgloves are provided free of charge. If the candidate has a special need or preference, they must provide their own.
- Wash hands with soap before donning and after doffing gloves. If the candidate leaves the operatory for any reason, they must remove their gloves followed by hand hygiene.
- Candidates must furnish their own sturdy utility gloves to be worn when handling or packaging dirty instruments through (or to and from) the candidate clinic area.

Hazardous Waste Disposal

- Any blood/saliva soaked waste is considered hazardous and should be disposed of in the available/provided headrest (biohazard) bags.
- Biohazard waste bins are located throughout the clinic.

Sharps Disposal

- All needles, anesthetic cartridges, and other potential sharps are to be placed in the red plastic sharps containers located in each operatory and in the sterilization area.

STERILIZATION SERVICES:

Instruments must arrive with the candidate as sterile, even though it is a manikin examination. Sterilization services (steam sterilization) are available to candidates free of charge under the following conditions:

- Items are clearly marked with the candidate's identification number ONLY (to ensure anonymity)
- Instruments are submitted inside a cassette
- Loose instruments will not be accepted for sterilization

Submitted candidate instruments must be placed in an appropriately sized sealed sterilization bag (various sizes provided by EPCC) and/or if in a cassette, must be wrapped with blue wrapping paper and labeled accordingly.

Instruments submitted for sterilization will be processed with a minimum turnaround time of five hours. The process may take longer depending on the number of other instruments.

Items submitted after 3:00 PM to the sterilization area will be available for pick-up the following day by 7:00 AM. Sterilized instruments ready for pick-up will be located in the waiting area and/or coordinated by the School Coordinator.

MEDICAL EMERGENCY PROTOCOL:

The following is a guide in the management and treatment of any medical problems occurring in the EPCC Dental Hygiene Clinic. The protocol must be followed upon discovering a medical emergency:

1st Person to the Scene:

- Tell the nearest person (considered the "2nd Person to the Scene") "I have a **STAT SITUATION**"
- Assure the patient's airway is open

- Place the patient in a semi-recumbent position
- Clear the immediate area of equipment such as rolling cabinet, operator chair, foot pedals, etc.
- Remain with the patient the entire time, calming and reassuring him/her
- Check the patient's breathing and pulse
- Administer Basic Life Support (BLS) if indicated until EMS arrive
- Relate concisely to incoming Chief Examiner the patient's condition just prior to the emergency up to present time

2nd Person to the Scene:

- Immediately notify the Chief Examiner of the **STAT SITUATION**, noting at which operatory the situation exists
- If instructed, call the Campus police, extension: 2200 (school phone) or (915) 831-2200
- If instructed, call for paramedics, 9-911 and be prepared to answer the following
- questions:
    - Your name
    - Your location
    - Clinic phone number: (915) 831-4171
    - Patient's age
    - Sex of patient
    - If patient is conscious and breathing
    - Patient's present symptoms (i.e., seizures, difficulty breathing, etc.)
    - If instructed, dispense medical emergency kit, AED and/or oxygen to the Operatory. If instructed, go outside to the front of the building and wait for the arrival of the paramedics
- Emergency equipment and the AED is located in and under the cabinet next to Operatory #5 on a rolling cart
- The oxygen tank is in the corner next to the Pano Machine in Room H123
- Eyewash stations are located in every sink next to the operatories
- The telephone is located on the clean side of the sterilization area

SUPPLIES PROVIDED IN CLINICS:

All of the following items are expendable materials and are provided free of charge by El Paso Community College to all candidates. Items not listed are the responsibility of the Candidate. All supplies will be available in the sterilization area.

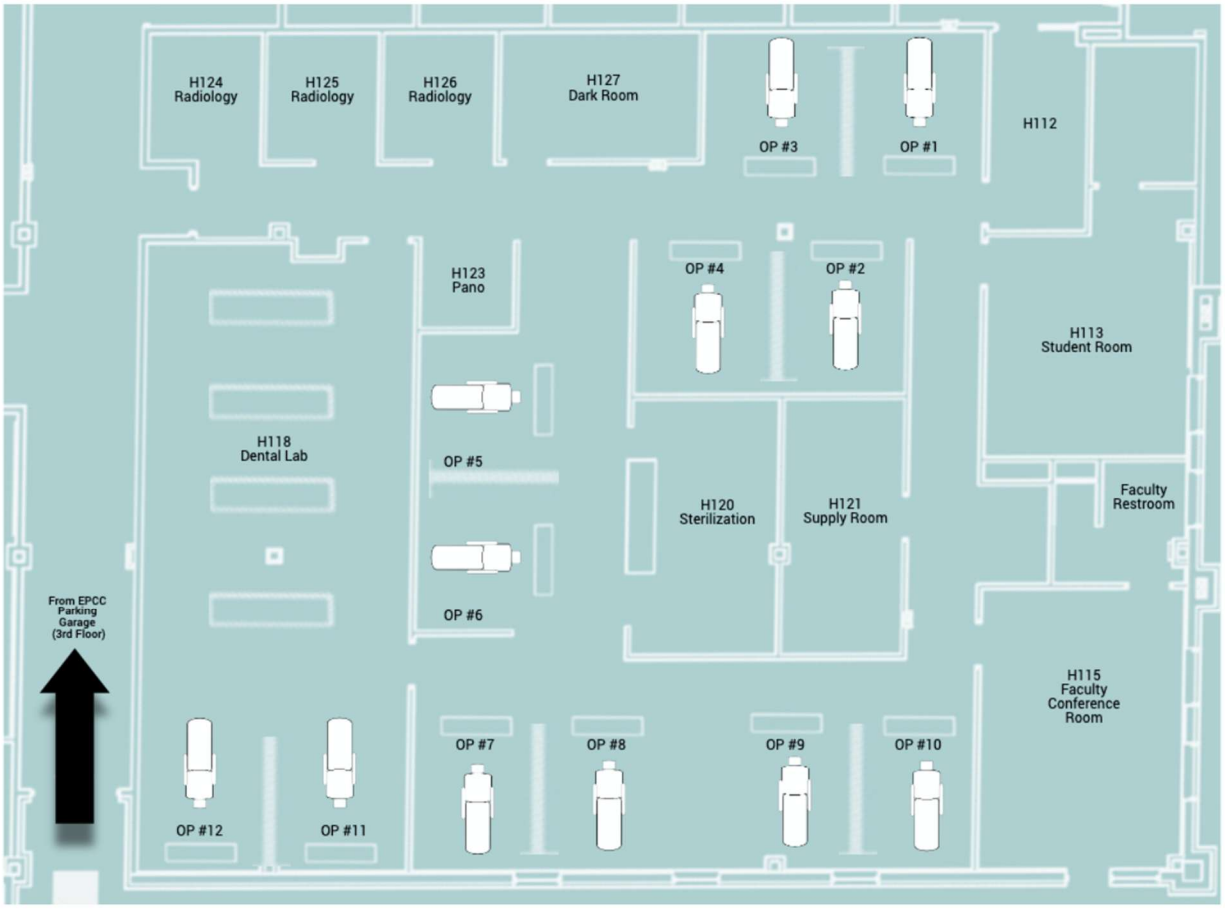
2x2 gauze squares
Air/water syringe tips (plastic)
Autoclave bags (S, M, L)
Autoclave tape
Barrier materials & tape
Bite blocks
Blue paper wrap
Bracket tray covers
Chair covers
Cotton-tip applicators
Cotton rolls
Drinking cups
Exam Gloves – Non-latex (XS, S, M, L, XL)
Face masks, KN95
Face shields
Facial tissue
Headrest covers
HVE tips
Instrument trays, autoclavable
Medicine pill cups
Overgloves
Oral pre-rinse & cups
Patient bib clips, autoclavable
Patient napkins/bibs
Paper towels
Pen/pencil covers, disposable

Sanitizing materials
Soap & hand sanitizer
Standard saliva ejectors
Standard and short HVE ejectors
Surface disinfectant, Advantaclear
Surface disinfectant, soap/water
Tongue depressor
Trash bags

For further information about school name, please contact:
Kathryn Villapana – School Coordinator
kvillapa@epcc.edu
(915) 831-4257

MAPS:




H124
Radiology
H125
Radiology
H126
Radiology
H127
Dark Room
OP #3
OP #1
H112
H123
Pano
OP #4
OP #2
H113
Student Room
H118
Dental Lab
OP #5
H120
Sterilization
H121
Supply Room
Faculty
Restroom
From EPCC
Parking
Garage
(3rd Floor)
OP #6
H115
Faculty
Conference
Room
OP #12
OP #11
OP #7
OP #8
OP #9
OP #10

Parking Permit Request Form

El Paso Community College

Temporary Parking Permit Request Form

Email completed form to:
traffic.office@epcc.edu

Requests must be submitted 2 days in advance to allow adequate time for approval and processing

Start Date: _____

End Date: _____

Requestor Information

Last Name:	First Name:		DOB
Address	City	State	Zip Code
Phone Number ( )	E-mail Address:		

Classification

☐ Visitor ☐ Library User ☐ Community User ☐ Clinic Patient	
☐ Early College Student	Campus:
☐ Early College Fac/Staff	Campus:
☐ Vendor	Company Name:
☐ Contractor	Company Name
☐ Volunteer	Hosting Department:
☐ Special Program	Program Name:
☐ Other:	Justification:

Vehicle Information

License Plate # or VIN # (if displaying a temporary license plate)		State	Make	Model
Year	Color	(FOR OFFICE USE ONLY)	Permit#	

NOTE:

- Visitor parking is available at all College campuses, and no Parking Permit is required.
- Visitor, Library User, Community Member, Clinic Patient, Vendor, Contractor, Volunteer, etc., includes anyone not affiliated with the College as a student, faculty, or staff member.
- Faculty, staff, and students are not eligible for Vendor/Contractor Permits.
- The holder of a Parking Pass must conform with all parking restrictions and prohibitions posted by signage.
- The issuance of a Parking Pass does not guarantee the holder that a parking space will be available when needed.
- The Parking Pass is not transferable.

I certify that the information provided on this form is correct to the best of my knowledge.

I understand that EPCC is in no way responsible for damage or theft to my vehicle while parked on College property.

Signature: _____ Date: _____

OFFICE USE ONLY

Date completed: _____ Completed by: _____

El Paso County Community College District does not discriminate on the basis of race, color, national origin, religion, gender, age, disability, veteran status, sexual orientation, or gender identity.