Owens Community College Dental Hygiene

30335 Oregon Road, Perrysburg, OH 43551

For further information about school name, please contact:
(567)661-7290

Please do not call for interpretation of the Candidate Manual provided by ADEX. Questions regarding the examination process (e.g., registration, availability, content, paperwork or forms, etc.) should be directed to ADEX. **DO NOT contact the school to ask about registering for the exam or for permission to test at their location**. All such questions and requests must be submitted to ADEX via Contact Us.

☐ VISITOR PARKING: All candidates and patients may only park in designated visitor (V) or student (S) parking spaces located in Lot E or Lot F at Owens Community College. All candidates and their patients should enter through the main entrance of the building accessible from the east lot parking or the side entrance from the north lot. Permits are not required to park at Owens Community College during ADEX examination days and parking lot hours are 6:00 a.m. to 6:00 p.m. Vehicles left after hours on campus are subject to being towed.

- Campus Parking Map on Page 5

☐ SCHOOL USE FEE COLLECTION: Owens Community College has a $100 site fee to help defray the cost of materials and supplies and equipment used during the examination. This fee is required of all candidates not currently enrolled at Owens Community College and must be received two weeks prior to the examination.

☐ HOOKUPS: Owens Community College utilizes the Standard 4-hole hook-ups. All operatories are equipped to operate the ultrasonic devices listed/pictured below. The air pressure to each operatory chair and all the handpieces are factory set at approximately 35 to 50 psi. Please ensure that your devices will operate effectively within these parameters.







☐ DENTAL UNITS: All of the units are universal chairs

☐ RENTALS: A security deposit of $200.00 must be received prior to the examination if a candidate wishes to borrow a prophy handpiece or a Cavitron Ultrasonic unit. The security deposit will be returned when the handpiece is returned in its original condition. Credit/debit cards are not accepted. All checks can be made payable to Owens Community College. Send checks to Owens Community College, 30335 Oregon, Toledo, Ohio 43551. Owens Community College does NOT have replacement instruments to loan/sell to candidates

☐ DENTAL UNIT MALFUNCTIONS: Report any equipment malfunctions to the Chief or CFE. A dental equipment repair technician or dispensary staff member will provide assistance as soon as possible.

a) INFECTION CONTROL: **Surface Asepsis**

i. Handles of the unit light, and chair controls must be covered with clear plastic barrier wrap. A plastic chair cover is provided.

ii. The patient chair, dental unit, countertops, and operator stool should be disinfected with disinfectant wipes.

iii. Disinfectant wipes, plastic chair covers and barrier wrap are provided by Owens Community College for all candidates free of charge.

iv. Disposable plastic overgloves are available (free of charge) for candidates upon request.

v. Candidates must furnish their own sturdy utility gloves (nitrile preferred) to be worn when handling or packaging dirty instruments through (or to and from) the candidate clinic area.

vi. Universal infection control guidelines and Personal Protective Equipment (P.P.E.) and guidelines should be observed during the ADEX exam at Owens Community College. This includes standard OSHA standards and guidelines

b) **Personnel Protective Equipment**

i. Appropriate protective equipment (which includes disposable gowns) is available from Owens Community College (one per day free of charge) and must be worn in all simulated occupational exposure situations.

ii. Disposable gloves, masks, and gowns will be available on the clinic floor free of charge during the examinations.

iii. Candidates must provide their own OSHA-acceptable protective glasses and should also provide protective glasses for their patients. Please note that Owens Community College does not provide disposable side shields for glasses

c) **Hazardous Waste**

i. Any blood/saliva-soaked waste is considered hazardous and should be disposed of in the available/provided (red) biohazard bags.

d) **Sterilization**

i. Instruments and handpieces can be processed and run through a steam sterilizer after your examinations free of charge for candidates requesting this service from Owens Community College. Owens Community College will not lube, wipe down, scrub, ultrasonic, or wash instruments either inside or outside of cassettes. All instruments should be wiped down and clean of visible debris before being brought to the Owens Community College sterilization drop-off area. Submitted candidate instruments should be placed in a sealed sterilization bag within a closed stainless-steel instrument cassette or simply bagged by the candidate for sterilization. Stainless steel instrument cassettes submitted to Owens Community College for sterilization should be able to fit comfortably within a 7 ½ W x 13 L disposable self-seal sterilization pouch. Hand sterilization bags provided to candidates by Owens Community College are no larger than 7 ½ W x 13 L. Candidates may request extra-large autoclave bags (13 x 20) if needed. All submitted instruments/items for sterilization should be clearly marked with the candidates ADEX identification number only. To ensure all candidates anonymity all instruments used in the exam should not be marked with candidate names or initials or other identifying markings. Instruments submitted for sterilization will be processed/sterilized with a minimum required turnaround time of three hours. Items submitted after 3:00 p.m. will be available for pick-up the following business day by 8:00 a.m. (Owens Community College is not open on Sunday). All items submitted to be sterilized must be picked up from Owens Community College Dental Hygiene Clinic within five days of the conclusion of the examination. If the candidate chooses to use the sterilization services provided by Owens Community College the candidate assumes all liability for lost or damaged items submitted.

ii. The time that instruments can be retrieved depends on the length of time necessary for processing and sterilization, as well as the number of other candidate's instruments. The shortest amount of time in which instruments

can be processed is approximately three hours. The sterilization assistant will provide you an estimated time after which you may pick up the sterilized instruments. Please do not submit any materials or instruments that may be damaged during the sterilization process.

☐ SHARPS/AMALGAM DISPOSAL: All needles, anesthetic cartridges, and any potential sharps are to be placed in the red plastic sharps containers located throughout the Owens Community College clinic.

☐ COVID-19 PRE-SCREENING INSTRUCTIONS: Patients and operators are asked the following questions:

- Do they have any COVID symptoms? Fever, cough, shortness of breath, headache, fatigue, flu-like symptoms, loss of sense of taste, or smell?
- Have they been in contact with any confirmed positive persons, or are they caring for COVID positive household members?
- Have they recently traveled to any regions that are heavily affected by COVID?

If the answer is yes, the individual should not be in the clinic area.

☐ MEDICAL EMERGENCY PROTOCOL: During the examination, the emergency kit is found in the clinic dispensary under the counter. Make sure someone calls the local 9-1-1 (notify EMS). Administer oxygen (O2) from the green oxygen cylinder located in the clinic instructor bay. Administer Basic Life Support (BLS) until EMS arrive.

☐ SUPPLIES PROVIDED IN CLINICS & SIM LABS: A list of expendable materials supplied by the school for candidate use in the clinic and sim labs (the minimum this list must include are all items listed in Appendix A). We ask that you have extra PVS material available for candidates in the simulation lab(s).

APPENDIX A - Expendable Materials List **To be supplied in sufficient quantities for all Candidates**		
Surface Disinfection Wipes	2x2 Gauze Squares	Sanitizing Materials
Barrier Materials & Tape	Air Water Syringe Tips (Plastic)	Oral Pre-Rinse & Cups
Bracket Tray Covers	Facial Tissue	Disposable Needle Stick Protectors
Red Biohazard Bags	Patient Napkins	Cotton Swab (Tip Application)
Chair Covers	Standard Saliva Ejectors	Antimicrobial Mouthwash
Barrier Tape (Roll)	Face Masks	Autoclave Bags (S-L)
Tray Covers/Barriers	Cotton Rolls	Drinking Cups (Small)
Overgloves	Soap (Liquid)	
Disposable Bib Clips	Prophy Paste	
HVE Tips	Paper Towels	
Exam Gloves (S-L)		

The Toledo Oserve location has temporarily moved to Founders Hall 1128 (#2 on map) until mid-February 2018.

